

# OEC 2022 Refresher Instructions

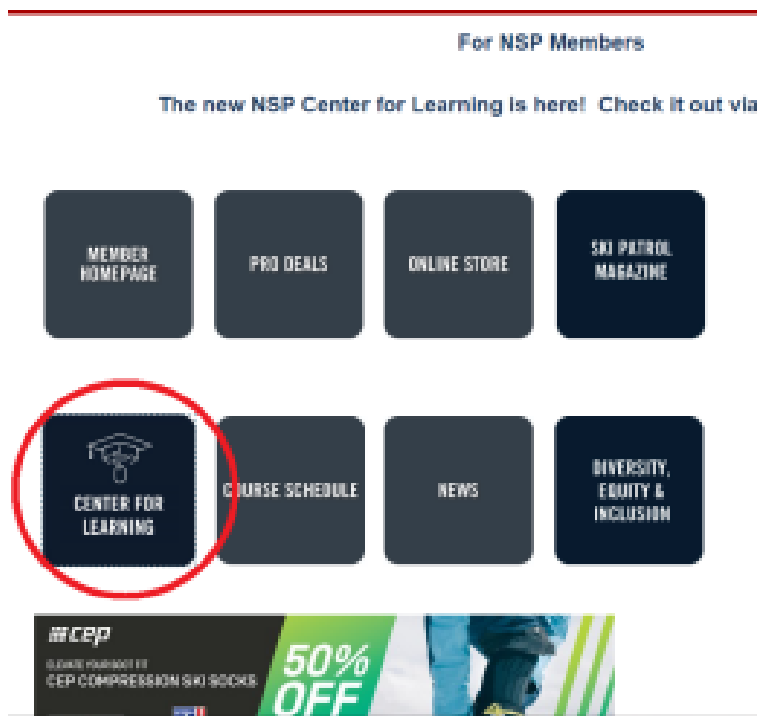
**You must do three things to register for a refresher, in order:**

- 1) Complete the online "2022 OEC Refresher Cycle C Online Modules" on [NSP.org](https://www.nsp.org)
- 2) Enroll in the "2022 OEC Refresher Cycle C Skills" in [NSP.org](https://www.nsp.org)
- 3) Sign up for a refresher in [NSPEPA.org](https://www.nspepa.org) (NOT YET AVAILABLE)

Each of these are described below:

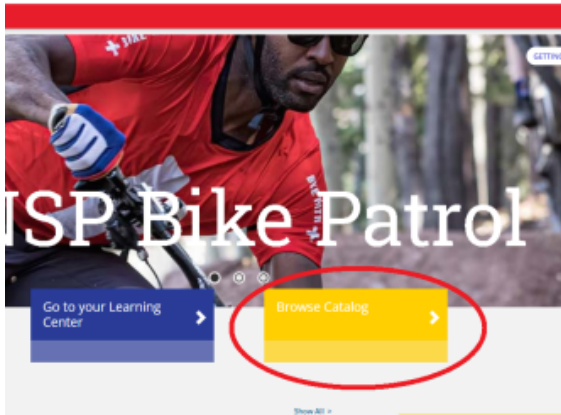
## 2022 OEC Refresher C Online Modules (do this first)

- 1) Log into NSP.ORG
- 2) Locate the "Center for Learning" button and click on it

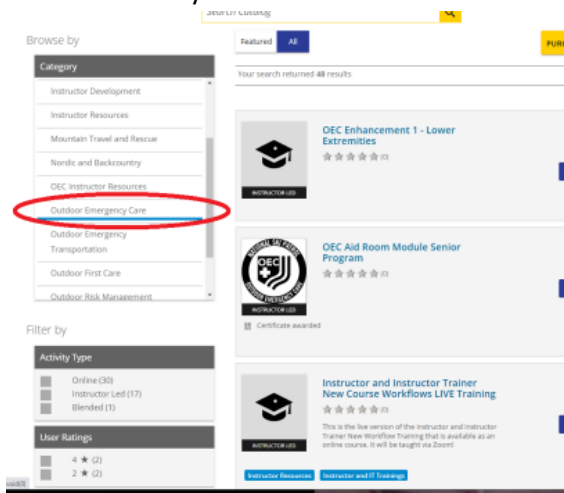


*(continued on page 2)*

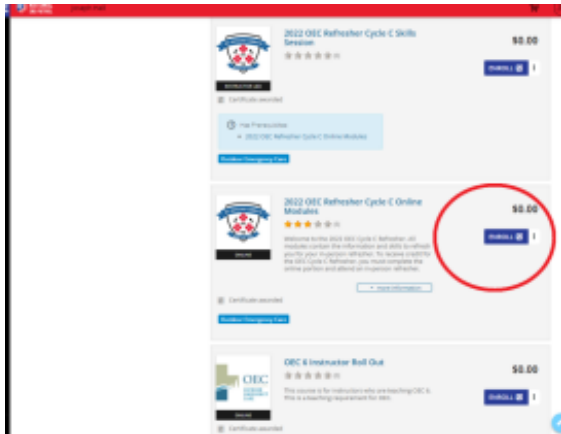
3) Locate the “Browse Catalog” button and click on it



4) Locate the “Browse by” section and scroll down to “Outdoor Emergency Care” and click on it.

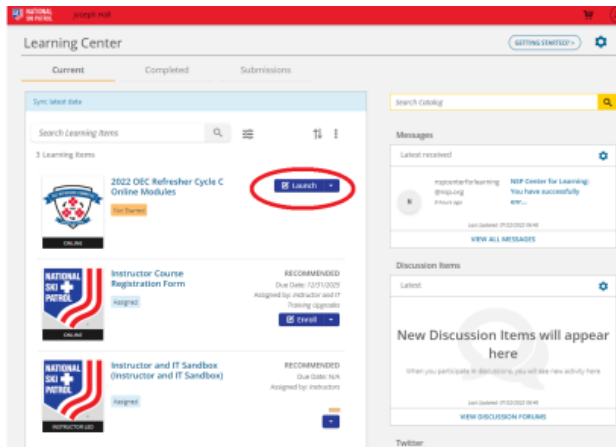


5) Scroll down to find “2022 OEC Refresher Cycle C Online Modules” and click on the ENROLL button.



(continued on page 3)

6) After Clicking the ENROLL button, click on the Launch button to start the course.



7) Some directions display trying to familiarize you with the new “tool”. Bottom right will be the NEXT button. Use that. Then work your way through the course until you’ve completed it.

## 2022 OEC Refresher Cycle C Skills (do this second)

*(These instructions assume you are going to Camelback)*

- 1) Log into [NSP.ORG](https://www.nsp.org)
- 2) Click on "CENTER FOR LEARNING"
- 3) Click on "Browse Catalog"
- 4) In the search Catalog box type: "2022 OEC Refresher Cycle C Skills" then press the Magnifying glass to search
- 5) Click on the "enroll" button next to that course - right hand side (Make sure it's the 2022 session)
- 6) Locate the word "Filter" under "Select session to attend:" and click on it
- 7) In the Location dropdown locate "Camelback". It's not sorted, arggg ... I found it near ELF and Shawnee. But who knows how that dropdown is loaded, may be different for you.
- 8) After selecting Camelback, click the Search button

*(continued on page 4)*

9) The "2022 Camelback Patrol Refresher Cycle C Skills - at Camelback Ski Resort" should display

10) Click the "Select" button (toward the right)

11) After selecting it, click the Submit button on the bottom

12) Now we just have to wait for the NSPEPA site to allow registration to the CB Refresher on 10/29

### **Sign up for a refresher in NSPEPA.org (do this third)**

Not yet available. Monitor emails from the EPA region or Camelback board for when this opens up.